



**REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
NAKURU COUNTY PUBLIC SERVICE BOARD
P.O BOX 2870-20100
Email: cpsb@nakuru.go.ke**



INTERNAL ADVERTISEMENT FOR PROMOTION

Pursuant to the provisions of Article 235 of the Constitution of Kenya and Section 59 of the County Governments Act Cap. 265 of the Laws of Kenya, Nakuru County Public Service Board invites applications from competent and qualified Officers currently serving in Nakuru County Public Service on permanent and pensionable terms of service to fill the following vacancies

**1. DEPARTMENT OF TRADE, COOPERATIVES, TOURISM, AND CULTURE –
ADVERT NO.02/PROM/2026**

**SENIOR ASSISTANT COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT
(1 POSITION) - ADVERT NO.02/PROM/2026/2**

Basic Salary Scale: Kshs. 105,570 – 139,790 p.m. (CPSB 04) JOB GROUP 'Q'
Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Commissioner for Cooperative Development for a minimum of three (3) years.
- ii. Bachelor's degree in any of the following disciplines: - Commerce, Business Administration, Agriculture, Economics, Sociology, Law, Agricultural Economics, Co-operative Management, Marketing, Entrepreneurship, Management and Organizational Development, Finance or Agri-business from a recognized institution;
- iii. Master's degree in any of the following disciplines: - Commerce, Business Administration, Agriculture, Economics, Sociology, Law, Agricultural Economics, Co-operative Management, Marketing, Entrepreneurship,

- Management and Organizational Development, Finance or Agri-business from a recognized institution;
- iv. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
 - v. Certificate in computer applications from a recognized institution; and
 - vi. Demonstrated administrative ability and a high degree of professional competence in planning, conducting and supervising co-operative work.

Duties and Responsibilities

- i. Providing technical advice in the area of specialization;
- ii. Advising on co-operative investments;
- iii. Preparing reports for policy formulation;
- iv. Enforcing compliance with cooperative legislation;
- v. Designing, coordinating, and monitoring the implementation of cooperative activities, programmes and policies;
- vi. Carrying out market research and disseminating research findings;
- vii. Promoting value addition and processing;
- viii. Conducting cooperative banking inspections,
- ix. Undertaking cooperative risk assessment; and
- x. Developing new financial products and credit policies.

ASSISTANT COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT, (1 POSITION) - ADVERT NO. 02/PROM/2026/3

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Principal Co-operative Officer for a minimum period of (3) years;
- ii. Bachelor's degree in any of the following disciplines: - Commerce, Business Administration, Agriculture, Economics, Sociology, Law, Agricultural

- Economics, Co-operative Management, Marketing, Entrepreneurship, Management and Organizational Development, Finance or Agri-business from a recognized institution;
- iii. Master's degree in any of the following disciplines: - Commerce, Business Administration, Agriculture, Economics, Sociology, Law, Agricultural Economics, Co-operative Management, Marketing, Entrepreneurship, Management and Organizational Development, Finance or Agri-business from a recognized institution;
 - iv. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
 - v. Certificate in computer applications from a recognized institution; and
 - vi. Demonstrated administrative ability and professional competence in work performance.

Duties and responsibilities

- i. Providing technical advice in area of specialization;
- ii. Advising on co-operative investment;
- iii. Analyzing data for policy formulation;
- iv. Enforcing compliance with co-operative legislation;
- v. Carrying out market research and disseminating research findings;
- vi. Promoting value addition and processing;
- vii. Conducting co-operative banking inspections;
- viii. Undertaking co-operative risk assessment; and
- ix. Preparing and evaluating co-operative activities and trends for promoting the co-operative movement

PRINCIPAL ASSISTANT COOPERATIVE OFFICER, (1 POSITION) - ADVERT NO. 02/PROM/2026/4

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Assistant Co-operative Officer or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Co-operative Management, Marketing, or Finance from a recognized institution;
- iii. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate in computer applications from a recognized institution; and
- v. Demonstrated professional and administrative competence work performance and results.

Duties and responsibilities

- i. Providing technical advice in area of specialization;
- ii. Advising on cooperative investments;
- iii. Analyzing data for policy formulation;
- iv. Enforcing compliance with co-operative legislation;
- v. Ensuring implementation of work plans for co-operative extension services; and
- vi. Evaluating cooperative extension activities and trends for promoting the cooperative movement.

PRINCIPAL GAMING INSPECTOR, (7 POSITIONS) - ADVERT NO. 02/PROM/2026/5

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**
Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Gaming Inspector or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;

- ii. A Diploma in any of the following fields: Gaming Management, Business Administration, Financial Management or its equivalent qualification from a recognized institution;
- iii. Thorough knowledge of the Betting Lotteries and Gaming Act (Cap. 131) Laws of Kenya;
- iv. Attended a management course lasting not less than four (4) weeks; and
- v. Show merit and ability as reflected in work performance and results.

Duties and responsibilities

- i. Managing betting control and lotteries services within the region of jurisdiction;
- ii. Overseeing collection of gaming taxes and fees,
- iii. Initiating investigations and reporting on cases of illegal gaming activities,
- iv. presiding over public lotteries and prize competition draws,
- v. overseeing collection, collation and analysis of data on betting and gaming activities
- vi. preparing of performance reports.

SENIOR LIBRARIAN (1 POSITION) - ADVERT NO.02/PROM/2026/6

Basic Salary Scale: Kshs. **52,330 – 68,940**p.m. **(CPSB 07) JOB GROUP 'M'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Librarian I for a minimum period of Three (3) years;
- ii. Must be a holder of Professional Degree in Library and Information Science; and
- iii. Show merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Collection development and stock taking;
- ii. Identifying staff training needs;
- iii. Budgeting, cataloguing, classification, indexing, abstracting;

- iv. Advisory services;
- v. Reference and information service, research, reports, projects,
- vi. supervision of staff;
- vii. Coordination and participation in development-related committees.

CHIEF WEIGHTS AND MEASURES OFFICER, (1 POSITION) - ADVERT NO. 02/PROM/2026/7

Basic Salary Scale: Kshs. **52,330 – 68,940**p.m. **(CPSB 07) JOB GROUP 'M'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Weights and Measures Officer for a minimum period of three 3 years;
- ii. Bachelor's Degree in any of the following disciplines: - Physics, Mathematics, Chemistry, Computer Science, Law or Legal Metrology, Information Communication Technology, Instrumentation or an engineering degree in Mechanical, Electrical and Electronics, Microprocessors or equivalent qualification from a recognized institution;

OR

- Diploma in any of the following disciplines: - Law, Instrumentation, Computer Science, Information Communication Technology (ICT), Metrology, Engineering (Mechanical /Electrical / Electronics) or equivalent qualification from a recognized institution;
- iii. Advanced certificate of the Institute of Trades Standards Administration (Kenya);
 - iv. Be a member of the institute of Traders Standards Administration (Kenya)
 - v. Certificate in computer applications from a recognized institution; and
 - vi. Shown merit and ability as reflected in work performance.

Duties and responsibilities

- i. Testing and stamping of mechanical and electronic weighing and measuring equipment, and class II mechanical and electronic scales used for pharmaceutical dispensing and jewelry trade;
- ii. Sampling pre-packaged goods for quantitative analysis;
- iii. Testing of meters for water, milk other liquid foods and liquefied gas;
- iv. Supervising and coordinating verification activities at stamping stations, testing automatic weight machines, bulk weighers and totalizing machines, bulk meters at oil depots;
- v. Carrying out verification of weighing and measuring equipment used by local authorities and other government institutions to ensure accuracy,
- vi. Analysis data collected on verified equipment at trader's premises, stamping stations and verification office; and
- vii. Carrying out inspection on internal controls by the manufacturers and measuring systems, including software for data processing of measuring results.

Other duties will include:

- i. Attending and giving evidence in court during the prosecution of offences arising from infringement of the Weight Measures Act [Cap. 513], the Trade Descriptions Act [Cap. 505] and regulations made thereunder;
- ii. Carrying out bi-annual comparison of working standards with Secondary Reference Standards;
- iii. Developing sampling schemes for checking pre-packages, and carrying out research in specific areas of legal metrology and consumer protection;
- iv. Carrying out inspection on wholesale and retail trading premises on the use of weighing and measuring equipment;
- v. Preparing publicity materials for trade fairs and exhibitions;
- vi. Calibrating prover tanks and maintaining Secondary Reference Standards;
- vii. Collecting and accounting for Appropriation-in-Aid (A.I.A); and
- viii. Delivering lectures at traders' courses requisitioning workshop tools and verification materials.

SENIOR WEIGHTS AND MEASURES OFFICER, (1 POSITION) - ADVERT NO.

Basic Salary Scale: Kshs. **46,120 – 65,860**p.m. **(CPSB 08) JOB GROUP 'L'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Weights and Measures Officer I for a minimum period of three (3) years;
- ii. Bachelor's Degree in any of the following disciplines:- Physics, Mathematics, Chemistry, Computer Science, Law or Legal Metrology, Information Communication Technology, Instrumentation or an engineering degree in Mechanical, Electrical and Electronics, Microprocessors or equivalent qualification from a recognized institution;

OR

- Diploma in any of the following disciplines: - Law, Instrumentation, Computer Science, Information Communication Technology (ICT), Metrology, Engineering (Mechanical / Electrical / Electronics) or equivalent qualification from a recognized institution;
- iii. Advanced certificate of the Institute of Trades Standards Administration (Kenya);
 - iv. Be a member of the institute of Traders Standards Administration (Kenya)
 - v. Certificate in computer applications from a recognized institution; and
 - vi. Shown merit and ability as reflected in work performance.

Duties and responsibilities

- i. Testing and stamping of mechanical and electronic weighing and measuring equipment, and class II mechanical and electronic scales used for pharmaceutical dispensing and jewelry trade;
- ii. Compiling data collected on verified equipment at trader's premises, stamping stations and verification office;

- iii. Sampling pre-packaged goods for quantitative analysis;
- iv. Supervising preparation of weighing and measuring equipment during trade fairs and public service exhibitions;
- v. Testing of meters of water, milk other liquid foods and liquefied gas;
- vi. Collecting and accounting for Appropriation in Aid (A-I-A);
- vii. Carrying out inspection on internal controls by the manufacturers; and
- viii. Measuring systems including software for data processing of measuring results.

Other duties will include:

- i. The officer will give evidence in court on offences arising from infringement of the Weights and Measures Act (Cap.513), the trade descriptions Act (Cap. 505) and related regulations;
- ii. Carrying out inspection on wholesale and retail trading premises on the use of weighing and measuring equipment;
- iii. Preparing publicity materials for trade fairs and exhibitions;
- iv. Calibrating prover tanks and maintaining Secondary Reference Standards;
- v. Testing of fabric and area measuring instruments, and all electronic weighing and measuring equipment;
- vi. Deliver lectures at traders' courses;
- vii. Requisitioning workshop tools and verification materials;
- viii. Supervising and coordinating verification activities at stamping stations;
- ix. Testing automatic weighing machines, bulk weighers and totalizing machines, bulk meters at oil depots; and
- x. Carrying out verification of weighing and measuring equipment used by local authorities and other government institutions to ensure accuracy.

SENIOR WEIGHTS AND MEASURES ASSISTANT, (1 POSITION) - ADVERT NO. 02/PROM/2026/9

Basic Salary Scale: Kshs. **46,120 – 65,860**p.m. **(CPSB 08) JOB GROUP 'L'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Weights and Measures Officer I for a minimum period of three (3) years;
- ii. Diploma in an of the following disciplines: - Law, Instrumentation, Computer Science, Information Communication Technology (ICT), Metrology, Engineering (Mechanical /Electrical / Electronics) or equivalent qualification from a recognized institution;
- iii. Advanced certificate of the Institute of Trades Standards Administration (Kenya);
- iv. Be a member of the institute of Traders Standards Administration (Kenya)
- v. Certificate in computer applications from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance.

Duties and responsibilities

- i. Testing and stamping of mechanical and electronic weighing and measuring equipment, and class II mechanical and electronic scales used for pharmaceutical dispensing and jewelry trade;
- ii. Compiling data collected on verified equipment at trader's premises, stamping stations and verification office;
- iii. Sampling pre-packaged goods for quantitative analysis;
- iv. Supervising preparation of weighing and measuring equipment during trade fairs and public service exhibitions;
- v. Testing of meters of water, milk other liquid foods and liquefied gas;
- vi. Collecting and accounting for Appropriation in Aid (A-I-A);
- vii. Carrying out inspection on internal controls by the manufacturers; and
- viii. Measuring systems including software for data processing of measuring results.

Other duties will include:

- i. The officer will give evidence in court on offences arising from infringement of the Weights and Measures Act (Cap.513), the trade descriptions Act

- (Cap. 505) and related regulations;
- ii. Carrying out inspection on wholesale and retail trading premises on the use of weighing and measuring equipment;
 - iii. Preparing publicity materials for trade fairs and exhibitions;
 - iv. Calibrating prover tanks and maintaining Secondary Reference Standards;
 - v. Testing of fabric and area measuring instruments, and all electronic weighing and measuring equipment;
 - vi. Deliver lectures at traders' courses;
 - vii. Requisitioning workshop tools and verification materials;
 - viii. Supervising and coordinating verification activities at stamping stations;
 - ix. Testing automatic weighing machines, bulk weighers and totalizing machines, bulk meters at oil depots; and
 - x. Carrying out verification of weighing and measuring equipment used by local authorities and other government institutions to ensure accuracy.

LIBRARIAN I, (1 POSITION) - ADVERT NO. 02/PROM/2026/10

Basic Salary Scale: Kshs. **46,120 – 65,860**p.m. **(CPSB 08) JOB GROUP 'L'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Librarian II for a minimum period of three (3) years; and
- ii. Shown merit and ability as reflected in work performance and results

Duties and responsibilities

- i. Cataloguing, classification, indexing and abstracting,
- ii. Readers' advisory services, book selection, reference,
- iii. Information work, bibliographical and literature searches,
- iv. Supervising and coordinating staff
- v. Participating in development-related committees.

LIBRARIAN II, (5 POSITIONS) - ADVERT NO. 02/PROM/2026/11

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Library Assistant for a minimum period of three (3) years
- ii. Holder of Diploma in Library Studies or a Graduate Assistant with' work experience; and
- iii. Shown merit and ability as reflected in work performance and results

Duties and responsibilities

- i. Classification, cataloguing, indexing and abstracting,
- ii. Selection of materials, bibliographical and literature searches,
- iii. Research, compiling various reports and coordination of services.

LIBRARY ASSISTANT II, (1 POSITION) - ADVERT NO. 02/PROM/2026/12

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Library Assistant II for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Library and Information Science, Library and information studies, or Library, Archives and Records Management from a recognized institution;
- iii. Certificate in Computer Applications from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

Duties and responsibilities

- i. Receiving and verifying acquired information resource;

- ii. Ensuring accessioning, stamping and labeling of the acquired information resources;
- iii. Shelving and shelf arrangement, charging and discharging library materials,
- iv. Ensuring pasting date due labels;
- v. Identifying materials for binding, spine marking, ensuring fixing of book jackets and preparation of press cuttings;
- vi. Cataloging and classifying information resources;
- vii. Filling catalogue cards;
- viii. Ensuring control and tracking of serials; and
- ix. Ensuring data into library databases and generating overdue reminders to \ensure compliance with stipulated due dates.

2. DEPARTMENT OF AGRICULTURE, LIVESTOCK, FISHERIES AND VETERINARY SERVICES – ADVERT NO.04/PROM/2026

DEPUTY DIRECTOR OF AGRICULTURE (1 POSITION) - ADVERT NO.04/PROM/2026/1

Basic Salary Scale: Kshs. **127,340 – 182,890** p.m. **(CPSB 03) JOB GROUP 'R'**
 Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Must have served in the grade of Senior Assistant Director of Agriculture for a minimum of three (3) years;
- ii. A Master Degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness, Agriculture Extension, Agriculture Education or any other relevant and equivalent qualification from a recognized institution;
- iii. Demonstrated a high degree of administrative capability, technical and

professional competence as reflected in work performance and results.

Duties and responsibilities

- i. Implementation of the Strategic Plan and objectives of the Department;
- ii. Handling technical, administrative, human resource, budgetary and assets management issues;
- iii. Team building and setting performance and standards in consultation with the Chief Officer;
- iv. Addressing stakeholders' concerns and instituting operational accountability; and
- v. Incorporating new initiatives into the department's schemes of work.

Further, duties and responsibilities will depend on the mandate of the Directorate within the specific Department and will entail:

- i. Cost-effective research to advance county priorities;
- ii. Modernize and make extension services responsive to customer needs;
- iii. Update and rationalize technical training;
- iv. Maximize sustainable gains from crop development activities;
- v. Devise and apply strategies to maximize the value of land and optimize its use for alternative purposes;
- vi. Promote value addition to agricultural produce;
- vii. Enhance gainful co-operation between the department and stakeholders; and
- viii. Act as liaison between the Department and the National Government Agricultural Board/State Corporations.

SENIOR ASSISTANT DIRECTOR OF AGRICULTURE (2 POSITIONS) - ADVERT NO.04/PROM/2026/2

Basic Salary Scale: Kshs. 105,570 – 139,790 p.m. (CPSB 04) JOB GROUP 'Q'
Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Must have served in the grade of Assistant Director of Agriculture for at

- least three (3) years;
- ii. A Master Degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness, Agriculture Extension, Agriculture Education or any other relevant and equivalent qualification from a recognized institution; and
 - iii. Demonstrated a high degree of administrative capability, technical and professional competence as reflected in work performance and results.

Duties and responsibilities

- i. At the headquarters, the officer will oversee activities of the sections within the department.
- ii. An officer at this level will be deployed in a County, Department Headquarters. At the County the officer will be deployed as the County Director of Agriculture to co-ordinate all agricultural services in the County.

At the headquarters the officer will be deployed as the head of a sub-division. Specific duties will involve;

- iii. Overseeing activities of the sub county within the sub-division; and
- iv. Promoting bilateral agricultural relations and cooperation.

PRINCIPAL SUPERINTENDING ENGINEER (1 POSITION) - ADVERT NO.04/PROM/2026/3

Basic Salary Scale: Kshs. **105,570 – 139,790** p.m. **(CPSB 04) JOB GROUP 'Q'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Superintending Engineer (Agriculture) for minimum period of three (3) years;
- ii. Master's Degree in the following field in Agricultural Engineering, Agricultural and Biosystems Engineering, Environmental and Biosystems

Engineering, Engineering in Agri-Chain Management, Agro-bio-Resource Science and Technology, Agricultural Processing, Engineering, Soil and Water Engineering, Land and Water Management, Environmental Engineering and Management, Project Planning and management or any other relevant and equivalent qualification from a recognized institution;

- iii. Registered by the Engineers Registration Board of Kenya and;
- iv. Attended a management course lasting not less than six (6) weeks from a recognized institution;
- v. Certificate in computer from a recognized institution: and
- vi. Demonstrated administrative ability, professional and technical competence in the field of agricultural engineering.

Duties and Responsibilities;

An officer at this level will be the overall coordinator of the Agricultural Engineering programmes. Specific duties will include;

- i. Implementation of policies in agricultural engineering with regard to mechanization, post-harvest technology, crop production and protection, environmental and waste management, land and water resources conservation and development, implementation of specific programmes and projects; and
- ii. Coordinate the implementation of research programs in liaison with other relevant institutions and research bodies.

ASSISTANT DIRECTOR OF AGRICULTURE, (2 POSITIONS) - ADVERT NO. 04/PROM/2026/4

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Principal Agricultural Officer for a minimum period

- of three (3) years;
- ii. A Master's Degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agri Business, Agriculture Extension, Agriculture Education or any other relevant and equivalent qualification from a recognized institution; and
 - iii. Demonstrated a high degree of technical competence and administrative capability as reflected in work performance and results.

(a) Duties and Responsibilities;

An officer at this level will be deployed at the Department Headquarter, the officer will deputize the Senior Assistant Director of Agriculture.

- i. The officer will be the Subject Matter Specialist (SMS) responsible for extension, research liaison and training;
- ii. At the department, the officer will be deployed as a section head to coordinate and oversee activities of the section.

**ASSISTANT DIRECTOR OF VETERINARY SERVICES, (1 POSITION) -
ADVERT NO. 04/PROM/2026/5**

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Veterinary Officer for a minimum period of three (3) years;
- ii. Bachelor of Veterinary Medicine (BVM) Degree from a recognized institution;
- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Registered by Kenya Veterinary Board;

- v. Master of Science Degree in any of the following disciplines:-Veterinary Medicine, Veterinary Surgery, Livestock Economics, Forensic Science, Animal Nutrition and Feed Sciences, Animal Genetics and Breeding, Clinical Studies, Veterinary Public Health, Livestock Production Systems, Poultry Science, Veterinary Anatomy, Reproductive Biology, Veterinary Pathology and Microbiology, Clinical Pathology and Laboratory Diagnosis, Fish Science, Apiary Science, Master of Public Health, Applied Veterinary Parasitology, Applied Microbiology, Comparative Mammalian Physiology, Pharmacology and Toxicology, Wildlife Health and Management, Veterinary Epidemiology and Economics, Animal Production or Aquatic Sciences from a recognized institution;
- vi. Certificate in computer applications from a recognized institution; and
- vii. Demonstrated a high degree of professional competence and administrative capabilities in initiating and implementing veterinary services policies

Duties and Responsibilities

- i. Participating in carrying out economic impact assessment on animal diseases;
- ii. Undertaking forensic investigations and compiling appropriate reports; and offering veterinary services at ports of entry;
- iii. Undertaking disease control activities such as disease search, mapping, vaccination and enforcement of livestock movement regulations;
- iv. Training stakeholders on vector control programmes, animal health, breeding, welfare and good veterinary practices;
- v. Treating sick animals; analyzing data and preparing reports on Animal health, products and markets; undertaking postmortem examination and other diagnostic tests;
- vi. Interpreting laboratory results and making appropriate recommendations;
- vii. Inspecting, grading and licensing plants processing animal products and transport carriers/containers;
- viii. Examining and issuing animal health certificates;

- ix. Participating in field efficacy trials for drugs, vaccines and acaricides;
- x. Disseminating data/information on animal health, products and markets;
and
- xi. collaborating with stakeholders in providing veterinary services.

ASSISTANT DIRECTOR ANIMAL HEALTH, (1 POSITION) - ADVERT NO. 04/PROM/2026/6

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Principal Animal Health Officer for a minimum period of three (3) years;
- ii. Bachelor in any of the following disciplines: Animal Health and Management; Animal Health and Production management, Animal Production, Environmental Health, Livestock Economics or Health Extension from recognized institution;
- iii. Master's degree in any of the following disciplines: - Animal Production, Animal Breeding, Animal Nutrition and Feed Sciences, Environmental Science, Veterinary Public Health, Veterinary Epidemiology and Economics, Poultry Science, Apiary Science, Aquatic Science or Wildlife Health and Management from a recognized institution;
- iv. Have a certificate in Senior Management Course lasting not less than four weeks from recognized institution;
- v. Be registered by the Kenya Veterinary Board.
- vi. Have a Certificate in computer applications from a recognized institution; and
- vii. Have demonstrated a high degree of professional competence, administrative capabilities in initiating and implementing animal health services.

Duties and Responsibilities

- i. Advising and managing dip designing, sitting and appraising construction;
- ii. Inspection and verification of imports and export of consignments;
- iii. Managing veterinary farms, cold chain facilities and quarantine status in quarantine stations holding grounds;
- iv. Planning training farmers on milking techniques;
- v. Leading big vaccination teams;
- vi. Carrying out simple treatment of animals;
- vii. Participating in disease search, collecting, collating, analyzing data and writing technical reports;
- viii. Keeping records on animal breeding, animal health, milk production, dipping data, slaughter house daily kill, meat condemnation and movement permits;
- ix. organizing animal health field demonstrations and agricultural shows.
- x. Managing sample collection, packaging and dispatch, livestock routes;
- xi. Issuing of livestock movement permit, managing artificial insemination services, meat inspection and grading;
- xii. Enforcing slaughter house hygiene and meat transport regulations and inspection of retail outlets of food of animal origin;
- xiii. Participating in construction and maintenance of farm structures; and
- xiv. Coordinating uptake of new technologies in animal health to stake holders.

**ASSISTANT DIRECTOR OF LIVESTOCK PRODUCTION, (4 POSITIONS) -
ADVERT NO. 04/PROM/2026/7**

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**
Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Principal Livestock Production Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in any of the following disciplines: - Animal Science,

- Animal Production, Agriculture, Apiculture, food science and Technology, Agribusiness, Range Management, Natural Resource Management, Livestock/Agricultural Economics, Dairy Technology or Agricultural Education and Extension, or from a recognized institution;
- iii. Master's degree in any of the following disciplines: - Animal Science, Animal Production, Agriculture, Apiculture, Agribusiness, Food Science and Technology, Agriculture and Home Economics, Range management, Natural Resource Management, Livestock/ Agricultural Economics, Dairy Technology, Agricultural Extension, animal Breeding and Genetics or Animal Nutrition from a recognized institution;
 - iv. Certificate in Senior Management Course (SMC) lasting not less than four (4) weeks or its' equivalent from a recognized institution;
 - v. Certificate in Computer Applications from recognized institution; and
 - vi. Demonstrated a high degree of professional competence, administrative capabilities in initiating and implementing livestock production policies

Duties and Responsibilities

- i. Organizing technical workshops seminars and agricultural shows;
- ii. Guiding the preparation of technical papers and reports for professional forums;
- iii. Providing technical advice and information in animal production, livestock marketing, range management, apiculture and ranching;
- iv. Promoting economic livestock farming;
- v. Organizing extension activities which include field days, field demonstrations, farmer field schools and farm visits;
- vi. Participating in collaborative research activities;
- vii. Analyzing livestock input and product samples;
- viii. Researching, inventing and advising on livestock production technologies and techniques;
- ix. Initiating livestock production programmes/projects;
- x. Overseeing effective and efficient management and preparing work plans

and budgets for sheep and goat stations, livestock farms, mobile pastoral training units, pastoral training center or livestock improvement and multiplication farms;

- xi. Organizing the preparation of agribusiness, ranch and farm plans;
- xii. Overseeing the implementation of livestock information management systems;
- xiii. Monitoring and evaluation of livestock programmes;
- xiv. Maintaining inventory of assets in a livestock production station/farm;
- xv. Collaborating with research institutions and other stakeholders on livestock production matters;
- xvi. Planning for conservation and utilization of range resources
- xvii. Coordinating extension services; and
- xviii. Developing livestock information management systems.

ASSISTANT DIRECTOR OF FISHERIES, (3 POSITIONS) - ADVERT NO. 04/PROM/2026/8

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Principal Fisheries Officer for a minimum period of three (3) years;
- ii. Bachelor's degree in any of the following fields; - Fisheries, Zoology, Aquatic Sciences, Natural Resource Management, Biochemistry, Food Sciences and Technology, Environmental Science, Biological Sciences, Physical Sciences, Chemistry or any other equivalent qualifications from a recognized institution;
- iii. Master's degree in any of the following fields; Biological Sciences, Natural Resource Management, Aquatic Sciences, Biochemistry, Food Science and Technology, Environmental Science, Physical Sciences or an equivalent

- qualification from a recognized institution;
- iv. Certificate in senior Management Course lasting not less than four (4) weeks from a recognized institution
- v. Certificate in computer application skills from a recognized institution.
- vi. Knowledge of the Fisheries development and management policies, Fisheries Act and other related Acts and international conventions; and
- vii. Shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Implementing Fisheries policies, projects and programs;
- ii. Organizing extension approaches and methodologies;
- iii. Implementing fisheries management measures; formulating implementing and monitoring resource conservation intervention strategies;
- iv. Monitoring fish seed and feed production programmes;
- v. Designing fish marketing strategies;
- vi. Promoting fish and fishery product value addition;
- vii. Monitoring and evaluation of fish projects/programmes;
- viii. Undertaking applied research;
- ix. Liaising with research institutions for research programs and dissemination of research findings;
- x. Managing fisheries data bank; and
- xi. Coordinating resource utilization at the area of deployment.
- xii. In addition, the Officer will be the subject matter specialist in either Fish Quality Assurance and Marketing, Aquaculture development, Inland and Riverine Fisheries or Marine and Coastal Fisheries.

PRINCIPAL AGRICULTURAL OFFICER, (1 POSITION) - ADVERT NO. 04/PROM/2026/9

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Agricultural Officer for a minimum of three (3) years;
- ii. Bachelor of Science (BSC) Degree in any of the following fields; Food Science, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness, Agriculture Extension, Agriculture Education, or any other relevant and equivalent qualification from a recognized institution;
- iii. Attended a Management Course lasting not less than four (4) weeks or its' equivalent from a recognized institution; and
- iv. Be proficient in computer applications;
- v. Demonstrated a high degree of professional and technical competence, merit and ability as reflected in work performance and results.

(a) Duties and Responsibilities;

An officer at this level may be deployed in the Sub-County, as a Subject Matter Specialist. The officer may be deployed as the deputy to sub-county agricultural officer.

- i. Coordination of any of the following programmes: - Gender and Home Management, Land Development and Environment Management, Crop Development, Projects Monitoring and Evaluation, Extension, Research Liaison Training, or Promotion and Development of Agribusiness activities; and
- ii. Compilation of field reports, organizing and facilitating training programmes in liaison with relevant institutions and agencies to provide and maintain data for effective decision making.

PRINCIPAL ASSISTANT AGRICULTURAL OFFICER, (2 POSITIONS) - ADVERT

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Have served in the grade of Chief Assistant Agricultural Officer (CAAO) for a minimum of three (3) years;
- ii. Be in possession of a Diploma in any of the following fields: Agriculture, Food Technology, Agriculture & Home Economics, Agriculture Education, Horticulture, or any other relevant and equivalent qualification from a recognized institution;
- iii. Attended a Management Course lasting not less than four (4) weeks from a recognized institution; and
- iv. Demonstrated a high degree of professional and technical competence, merit and ability as reflected work performance and results.

Duties and Responsibilities;

An officer at this level may be deployed in the Sub-County, as a Subject Matter Specialist. The officer may be deployed as the deputy to sub-county agricultural officer. Duties will entail;

- i. Coordination of any of the following programmes: - Gender and Home Management, Land Development and Environment Management, Crop Development, Projects Monitoring and Evaluation, Extension, Research Liaison Training, or Promotion and Development of Agribusiness activities; and
- ii. Oversee the implementation of project work plans.

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Animal Health Officer for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Animal Health, Animal Health and Production, Environmental Health, Clinical Pathology and Laboratory Diagnosis, Poultry Science, Veterinary Public Health and Meat Technology or Animal Husbandry from a recognized institution;
- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Registered by the Kenya Veterinary Board;
- v. Certificate in computer applications from a recognized institution; and
- vi. Demonstrated merit and shown ability in work performance and results.

Duties and Responsibilities

- i. Advising and managing design, siting, construction;
- ii. Inspecting and verifying of imports and export consignments
- iii. Managing of veterinary farms;
- iv. Ensuring maintenance of cold chain facilities;
- v. Maintaining quarantine status in quarantine stations and holding grounds;
- vi. Coordinating farmers training on milking techniques and external parasite control techniques;
- vii. Leading large vaccination teams;
- viii. Carrying out simple treatment of animals;
- ix. Participating in disease research, collecting and collating data on animal health and breeding;

- x. Keeping records on animal breeding, animal health, milk production, dipping data, slaughterhouse daily kill, meat condemnation and movement permits; and
- xi. Organizing animal health field demonstrations and agricultural shows;
- xii. Supervising equipment sterilizations, sample collection, packaging and dispatch;
- xiii. Inspecting livestock routes;
- xiv. Issuing of livestock stock routes;
- xv. Issuing of livestock movement permits;
- xvi. Coordinating artificial insemination, meat inspection and grading;
- xvii. Enforcing slaughterhouse hygiene and meat transport regulations and inspection of retail outlets of foods of animal origin; and
- xviii. Advising in construction and maintenance of farm structures and implementing uptake of new technologies in animal health to stakeholders.

PRINCIPAL LIVESTOCK PRODUCTION OFFICER, (1 POSITION) - ADVERT NO. 04/PROM/2026/12

Basic Salary Scale: Kshs. **60,080 – 96,130**p.m. **(CPSB 06) JOB GROUP 'N'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Livestock Production Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in any of the following disciplines: - Animal Science, Animal Production, Agriculture, Apiculture, Food Science and Technology, Agribusiness, Range Management, Natural Resource Management, Livestock/Agricultural Economics, Dairy Technology, Agricultural Education and Extension, or from a recognized institution;

- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution.
- iv. Certificate in computer applications from a recognized institution; and
- v. Demonstrated merit and shown ability as reflected in work performance and results.

Duties and Responsibilities

- i. Participating in organizing technical workshops, seminars and agricultural shows;
- ii. Guiding the preparation of technical papers and reports for professional forums;
- iii. Maintaining the livestock database;
- iv. Coordinating range planning, management and conservation;
- v. Ensuring provision of holding grounds services to the livestock traders;
- vi. Providing technical advice and information in animal production, livestock marketing, range management, apiculture and ranching;
- vii. Promoting economic livestock farming;
- viii. Organizing extension activities which include field days, field demonstrations, farmer field schools and farm visits;
- ix. Participating in collaborative research activities;
- x. Analyzing livestock inputs and products samples; and
- xi. Disseminating livestock production technologies such as construction of livestock housing and structures, milk production, pasture and fodder production and conservation, farm planning, gross margin analysis and on-farm feed formulation
- xii. Implementing livestock production programmes/projects in such areas as dairy cattle farming, beef cattle, sheep, goats, pigs, poultry, rabbits, camels, donkeys, branding, fodder production and conservation, value addition to livestock products, apiculture, livestock breeding, nutrition, emerging livestock and other animal husbandry interventions;
- xiii. Advising farmers on group formation, construction of farm structures and equipment,

- xiv. Managing operations in either a sheep and goat station, livestock farm, mobile pastoral training unit, pastoral training centre or livestock improvement and multiplication farm;
- xv. Participating in monitoring and evaluation of livestock programmes; and participating in preparation of agribusiness, ranch and farm plans, overseeing effective and efficient management and preparing workplans and budgets for either a sheep and goat station, livestock form, mobile pastoral training unit, pastoral training centre, or livestock improvement and multiplication farm; and maintaining inventory of assets in a livestock production station/farm

CHIEF AGRICULTURAL OFFICER, (6 POSITIONS) - ADVERT NO. 04/PROM/2026/13

Basic Salary Scale: Kshs. **52,330 – 68,940**p.m. **(CPSB 07) JOB GROUP 'M'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Agricultural Officer, or in a comparable and relevant position in the Public Service for at least three (3) years;
- ii. Have a Bachelor of Science (BSC) Degree in any of the following fields; Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness, Agriculture Extension, Agriculture Education, or any other relevant and equivalent qualification from a recognized institution;
- iii. Attended a management course lasting not less than four (4) weeks from a recognized institution; and
- iv. Demonstrated a high degree of technical and professional competence and administrative capability as reflected in work performance and results.

Duties and Responsibilities

An officer at this level will be deployed as head of a division, as Subject Matter Specialist in a ward or as head of an Agricultural Training Centre (ATC).

- i. Coordination of all agricultural services in an administrative division;
- ii. Coordination of any of the following programmes; Gender and Home Management; Land Development and Environment Management; Crop Development; Projects Monitoring and Evaluation; Extension, Research Liaison and Training; or Promotion and Development of Agribusiness activities;
- iii. As a head of an Agricultural Training Centre, the officer will be responsible for overall administration and management of the centre.

SENIOR ASSISTANT AGRICULTURAL OFFICER, (6 POSITIONS) - ADVERT NO. 04/PROM/2026/14

Basic Salary Scale: Kshs. **46,120 – 65,860**p.m. **(CPSB 08) JOB GROUP 'L'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Agricultural Officer I/Chief Agricultural Assistant or in a comparable and relevant position in the Public Service for at least three (3) years;
- ii. A Diploma in any of the following fields: Agriculture, Food Technology, Agriculture & Home Economics, Agriculture Education, Horticulture, or any other relevant and equivalent qualification from a recognized institution; and
- iii. Shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

An officer at this level will be deployed in a division to be in-charge of an agricultural project implementation area or as a training coordinator/Farm Manager in an Agricultural Training Centre (ATC).

- i. Overseeing the implementation of project work plans, preparation and execution of training programmes.
- ii. As a Farm Manager the officer will be required to prepare and execute farm plans to ensure efficient running of the farm.

SENIOR ASSISTANT FISHERIES OFFICER, (2 POSITIONS) - ADVERT NO. 04/PROM/2026/15

Basic Salary Scale: Kshs. **46,120 – 65,860**p.m. (CPSB 08) JOB GROUP 'L'

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Fisheries Officer I for a minimum of three (3) years;
- ii. Diploma in either Fisheries Management, Natural Resource Management or an equivalent and relevant qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results

Duties and Responsibilities

- i. Undertaking statistical data analysis and compilation;
- ii. Disseminating fisheries research information; monitoring, control and surveillance of the fisheries resources;
- iii. Promoting fish marketing and value addition;
- iv. Arranging on farm trials, field days and exchange visits;
- v. Training staff and fishers in spawning, rearing, and harvesting methods and use of related equipment;
- vi. Training staff on feed formulation and production;
- vii. Observing fish ponds and fish to detect diseases and promoting fish marketing and value addition.
- viii. Monitoring water quality for signs of pollution;

- ix. Carrying out frame surveys;
- x. Undertaking catch assessment; carrying out fisheries related licensing activities; and enforcing fisheries regulations;
- xi. Inspecting fish handling facilities at fish landing sites, markets and farms; and undertaking frame survey.

CHIEF ANIMAL HEALTH ASSISTANT, (1 POSITION) - ADVERT NO. 04/PROM/2026/16

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Animal Health Assistant for a minimum period of three (3) years;
- ii. Certificate lasting not less than two years (2) in any of the following disciplines: - Animal Health, Environmental Health, Animal Health and production from a recognized institution;
- iii. Registered by the Kenya Veterinary Board;
- iv. Certificate in computer applications from a recognized institution; and
- v. Demonstrated merit and shown ability in work performance and results.

Duties and Responsibilities

- i. Maintaining dairy units
- ii. Rearing of experimental animals
- iii. Participating in animal health field demonstrations and agricultural shows;
- iv. Collecting and collating animal health data
- v. Supervising Animal Health Assistants
- vi. Demonstrating and training on milking techniques and external parasite control techniques such as dipping, spraying and dusting
- vii. Carrying out vaccination, closed castration, dehorning, animal

- identification, deworming, disbudding, docking, debeaking and hoof trimming;
- viii. Carrying out simple treatment of animals;
 - ix. Participating in disease search and reporting
 - x. Undertaking artificial insemination, meat inspection and grading
 - xi. Enforcing slaughterhouse hygiene and meat transport regulations
 - xii. Training farmers on livestock records keeping and keeping records on animal breeding, animal health status, milk production, dipping data, slaughter house daily kil, meat condemnation and movement permits.

ASSISTANT ANIMAL HEALTH OFFICER I, (1 POSITION) - ADVERT NO. 04/PROM/2026/17

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served at the level of Assistant Animal Health Officer II for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Animal Health, Animal Health and Production, Environmental Health, Clinical Pathology and Laboratory Diagnosis, Poultry Science. Veterinary Public Health and meat Technology or Animal Husbandry from a recognized institution; from a recognized institution;
- iii. Registered by the Kenya Veterinary Board;
- iv. Certificate in computer applications from a recognized institution; and
- v. Shown ability and demonstrated merit in work performance and results.

Duties and Responsibilities

- i. Overseeing the construction and maintenance of farm structures;
- ii. Giving advice on dip designing, siting and appraising construction;
- iii. Inspection and verification of imports and export consignments;

- iv. Training and advising on milking techniques and external parasite control techniques such as dipping, spraying and dusting;
- v. Carrying out vaccination, closed castration, dehorning, animal identification, deworming, disbudding, docking, debeaking and hoof trimming;
- vi. Carrying out simple treatment of animals;
- vii. Participating in disease search, collecting, collating, analyzing data and writing technical reports;
- viii. Keeping records on animal breeding, animal health, milk production, dipping data, slaughterhouse daily kill, meat condemnation and movement permits;
- ix. Maintaining dairy units;
- x. Participating in animal health field demonstrations and agricultural shows;
- xi. Undertaking equipment sterilization, sample collection, packaging and dispatch;
- xii. Inspecting livestock routes;
- xiii. Rearing of experimental animals;
- xiv. Issuing of livestock movement permits;
- xv. Undertaking artificial insemination, meat inspection and grading;
- xvi. Enforcing slaughterhouse hygiene and meat transport regulations; and
- xvii. Inspecting retail outlets of foods of animal origin.

ASSISTANT LIVESTOCK PRODUCTION OFFICER I, (1 POSITION) - ADVERT NO. 04/PROM/2026/18

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Livestock Production Officer II for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Animal Health and Production, Animal Husbandry, Dairy Science and Technology, Agribusiness, Animal Production, Apiculture, Range management or Natural Resource Management from a recognized institution;
- iii. Certificate in Computer Applications from a recognized institution; and
- iv. Demonstrated merit and shown ability as reflected in work performance and results.

Duties and Responsibilities

- i. Carrying out practical demonstrations and training farmers on livestock production technologies and techniques;
- ii. Accompanying extension teams during farm visits and farmer training; collecting and collating livestock data and information for gross margins, market access and planning; participating in collaborative research activities;
- iii. Collecting livestock inputs and product samples for analysis;
- iv. Advising farmers on group formation, construction of farm structures and equipment;
- v. Preparing and participating in field days and agricultural shows to disseminate livestock production technologies such as construction of livestock housing and structures, milk production, pasture and fodder production and conservation, farm planning, gross margin analysis on-farm feed formulation;
- vi. Implementing livestock programmes/projects in such areas as dairy cattle farming, beef cattle, sheep, goats, pigs, poultry, rabbits, camels, donkeys, breeding programmes, fodder production and conservation, value addition to livestock products, apiculture, emerging livestock and
- vii. Other animal husbandry interventions; and compiling reports relating to areas of specialization.

CHIEF LIVESTOCK PRODUCTION ASSISTANT, (1 POSITION) - ADVERT NO. 04/PROM/2026/19

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Livestock Production Assistant for a minimum period of three (3) years;
- ii. Certificate in any of the following disciplines; - Animal Health and Production, Dairy Technology, Animal Science, Apiculture or Range Management from a recognized institution;
- iii. Certificate in computer application from a recognized institution; and
- iv. demonstrated merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Carrying out practical demonstration and training farmers on livestock production technologies and techniques;
- ii. Preparing and participating in field days and agricultural shows;
- iii. Disseminate livestock production technologies such as construction of livestock housing and structure, clean milk production, pasture and fodder production and conservation;
- iv. Farm planning, gross margin analysis on farm feed formulation;
- v. Collating and analyzing livestock data; carrying out practical demonstrations;
- vi. Participating in collaborative research activities;
- vii. Implementing livestock production programmes/projects in such areas as dairy cattle farming, beef cattle, sheep, goats, pigs, poultry, rabbits, camels, donkeys;
- viii. Fodder production and conservation;

- ix. Value addition to livestock products, apiculture and emerging livestock interventions.
- x. Compiling reports relating to area of specialization; and
- xi. Supervising Livestock Production Assistants.

CHIEF FISHERIES ASSISTANT, (1 POSITION) - ADVERT NO. 04/PROM/2026/20

Basic Salary Scale: Kshs. **41,420 – 57,230**p.m. **(CPSB 09) JOB GROUP 'K'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Fisheries Assistant for a minimum period of three (3) years;
- ii. Certificate in either Fisheries Management, Natural Resource Management or an equivalent and relevant qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Providing fisheries extension services including conducting field days and training fisher;
- ii. Collecting and collating fisheries statistical data;
- iii. Participating in monitoring, control and surveillance of fisheries resources;
- iv. Ensuring fish quality assurance; and promoting fish marketing and value addition.
- v. The officers will also be responsible for inducting, training and supervising fisheries assistant at the lower levels.

SENIOR ANIMAL HEALTH ASSISTANT, (3 POSITIONS) - ADVERT NO. 04/PROM/2026/21

Basic Salary Scale: Kshs. **34,420 – 46,120**p.m. (CPSB 10) JOB GROUP 'J'

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Animal Health Assistant I for a minimum period of three (3) years;
- ii. Certificate lasting not less than two years (2) in any of the following disciplines: - Animal Health, Environmental Health, Animal Health and production from a recognized institution;
- iii. Registered by the Kenya Veterinary Board;
- iv. Certificate in computer applications from a recognized institution; and
- v. Shown ability and demonstrated merit in work performance and results.

Duties and Responsibilities

- i. Enforcing slaughterhouse hygiene and meat transport regulations;
- ii. Training farmers on livestock records keeping and keeping records on animal breeding, animal health status, milk production, dipping data, slaughter house daily kill, meat condemnation and movement permits;
- iii. Maintaining dairy units;
- iv. Rearing of experimental animals;
- v. Participating in animal health field demonstrations and agricultural shows;
- vi. Demonstrating on milking techniques and external parasite control techniques such as dipping, spraying and dusting;
- vii. Carrying out vaccination, closed castration, dehorning, animal identification, deworming, disbudding, docking, debeaking and hoof trimming;
- viii. Carrying out simple treatment of animals;

- ix. Participating in disease search and reporting; and
- x. Undertaking artificial insemination, meat inspection and grading

SENIOR LIVESTOCK PRODUCTION ASSISTANT, (1 POSITION) - ADVERT NO. 04/PROM/2026/22

Basic Salary Scale: Kshs. **34,420 – 46,120**p.m. **(CPSB 10) JOB GROUP 'J'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Livestock Production Assistant I for a minimum period of three (3) years;
- ii. Certificate in any of the following disciplines; Animal Health and Production, Dairy Technology, Animal Science, Apiculture or Range Management from a recognized institution.
- iii. Certificate in computer applications from a recognized institution; and
- iv. Demonstrated merit and shown ability as reflected in work performance and results.

Duties and Responsibilities

- i. Preparing and participating in field days and agricultural shows to disseminate livestock production technologies such as construction of livestock housing and structures, milk production, pasture and fodder production and conservation, farm planning, gross margin analysis on farm feed formulation;
- ii. Collating and analyzing livestock data;
- iii. Carrying out practical demonstrations;
- iv. Participating in collaborative research activities; and
- v. Implementing livestock production programmes/projects in such areas as dairy cattle farming, beef cattle, sheep, goats, pigs, poultry, rabbits, camels, donkeys breeding, fodder production and conservation,

- vi. Value addition to livestock products, apiculture, emerging livestock and other animal husbandry interventions.

COXSWAIN I, (1 POSITION) - ADVERT NO. 04/PROM/2026/23

Basic Salary Scale: Kshs. **34,420 – 46,120**p.m. **(CPSB 13) JOB GROUP 'F'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served satisfactorily in that grade of Coxswain II for a minimum period of three (3) years; and
- ii. Possession of the First Aid Certificate and Fire Fighting Course Certificate from a recognized institution.

Duties and Responsibilities

- i. Steering vessels of up to 35 feet in length and a Net Registered Tonnage (NRT) not exceeding 50 tons;
- ii. Interpreting acoustic records for fishing operations and
- iii. Requisition of stores and equipment required for fishing cruises.

3. DEPARTMENT OF INFRASTRUCTURE – ADVERT NO.05/PROM/2026

PRINCIPAL SUPERINTENDING ARCHITECT (4 POSITIONS) - ADVERT NO.05/PROM/2026/1

Basic Salary Scale: Kshs. **105,570 – 139,790** p.m. **(CPSB 04) JOB GROUP 'Q'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Superintending landscape Architect or in a comparable and relevant position in the Public Service for at least three (3) years;

- ii. A Bachelor's Degree in Architect or its equivalent and relevant qualification from a recognized institution;
- iii. Been registered with the Board of registration of Architecture and Quantity Surveyors;
- iv. Corporate membership with the Architectural Association of Kenya (AAK);
- v. Attended Project Development and Management Course lasting not less than four (4) weeks from a recognized Institution;
- vi. Strategic leadership Development Course lasting not less than six weeks (6) weeks from a recognized institution; and
- vii. Demonstrated a high degree of professional competence and administrative capability required for effective planning, direction, control and coordination of landscape development function.

Duties and Responsibilities

As a head of section, the officer will be;

- i. Planning and coordinating and directing overall operations of various sections
- ii. Monitoring of workloads and recommending distribution
- iii. Recommending approval of drawings, general administration of staff matters and preparation of budgets for the division
- iv. Monitoring of progress and expenditure of landscape works and taking appropriate action on any delays of projects
- v. Making recommendations on scheme designs by landscape architectural consultants for approval

At the Headquarters;

- i. Coordinating and directing design and supervision of landscape works in the County in liaison with other professionals.
- ii. In charge of all Architectural, Engineering and Quantity Surveying services
- iii. Design and supervision of construction and maintenance of public Buildings Civil and other public works

- iv. Research activities, administration and supervision of all staff working under him/her.

**CHIEF SUPERINTENDING ENGINEER (STRUCTURAL), (1 POSITION) -
ADVERT NO.05/PROM/2026/2**

Basic Salary Scale: Kshs. **92,030 – 133,410**p.m. **(CPSB 05) JOB GROUP 'P'**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Superintending Engineer (Structural) or comparable and relevant position in the Public Service for at least three (3) years;
- ii. A Bachelor's Degree in Civil Engineering or its equivalent and relevant qualification from a recognized Institution;
- iii. Been Registered with the Engineers Registration Board of Kenya (ERB);
- iv. A current valid annual Practicing license from the Engineers Registration Board of Kenya;
- v. Corporate membership with the Institution of Engineers of Kenya (IEK);
- vi. Attended a Strategic Leadership Development Course lasting not less than six (6) weeks from a recognized Institution; and
- vii. Demonstrated general administrative ability required for direction, control and implementation of structural programs including supervision of professional and technical staff; and shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

An officer at this level may be deployed as a head of unit at Headquarters or as a County Works Officer or a County Structural Engineer. The duties and responsibilities at the Headquarters and departmental level will include work in the specialized fields of engineering in one of the following:

a) Building and Allied Structures

- i. Design, detailing and site supervision of structures in various materials and forms of construction;
- ii. Liaison with architects, local authorities and other ministries on project development;
- iii. Checking and monitoring projects designed by consulting engineers; and
- iv. Direction and control of engineers and structural assistants working in the specific project.

b) Marine

- i. Assessment of the site, location, planning, design, detailing, preparation of bill of quantities and contract documents;
- ii. Supervision and administration of bridges and allied structures for national roads and similar structures pertaining to development undertaken by other ministries;
- iii. Design, detailing, preparation of bill of quantities and contract documents for jetties, seawalls, docking and berthing facilities and supervision of structures;
- iv. Checking and monitoring projects designed by consulting engineers and
- v. Direction and control of junior engineers and structural assistants working on specific projects.

c) Civil

- i. Design, detailing, site supervision and maintenance of the sewerage drainage, roads and paved areas pertaining to public buildings; and
- ii. Checking and monitoring projects designed by consultants.

d) Construction

- i. Supervision of structural, civil and marine works prepared by the department and consulting engineers;
- ii. Enforcement of specification, compliance with engineers' drawings, conditions of contract, quality control, approval and measurement of completed works, progress reports and

iii. Guidance of structural engineers on all technical aspects of the work.

e) Research

- i. supervision and control of applied research projects pertaining to structural materials, foundations, structural elements, and constructional techniques, marine and building technology.
- ii. The officer will be responsible to the Principal Superintending Engineer for work programs in all the functional areas and training and development of staff under him/her.

f) District Work Officers

- i. Coordination of design;
- ii. Supervision of construction and maintenance of public buildings, civil and other public works.
- iii. Research activities, administration and supervision of all staff working under him/her.

CHIEF SUPERINTENDING QUANTITY SURVEYOR, (1 POSITION) - ADVERT NO.05/PROM/2026/3

Basic Salary Scale: Kshs. 92,030 – 133,410p.m. (CPSB 05) JOB GROUP 'P'

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Superintending Quantity Surveyor in a comparable and relevant position in the Public Service for at least three (3) years;
- ii. A Bachelor's Degree in Building Economics/Quantity Surveying or its equivalent and relevant qualifications from a recognized institution;
- iii. Been registered with the Board of Registration of Architects and Quantity Surveyors of Kenya as a Quantity Surveyor;

- iv. Corporate membership of the Institute of Quantity Surveyors of Kenya (IQSK) or Architectural Association of Kenya (AAK);
- v. Attended a Strategic Leadership Development Course lasting not less than six (6) weeks from a recognized Institution;
- vi. Shown administrative ability by being conversant with Government procedures.

Duties and Responsibilities

- i. Coordination, checking and recommending for approval of tender documents, including Bills of Quantities prepared by Quantity Surveyors in the unit to ensure professional standards and accuracy;
- ii. Counter-checking of site measurements and valuations, variations orders, calculation of fluctuations and preparation of final accounts;
- iii. Preparation of cost estimates, bills of quantities, monthly valuation on site, site measurements, preparation of variation orders and final accounts involving the implementation of projects for various departments;
- iv. Supervising the Quantity Surveying services in the County;
- v. Coordination of design, supervision of construction and maintenance of public buildings, civil and other public works;
- vi. Research activities, administration and supervision of all staff working under him/her

4. DEPARTMENT OF EDUCATION, ICT AND e-GOVERNMENT AND PUBLIC COMMUNICATION - ADVERT NO. 04/ PROM/2026

PRINCIPAL INFORMATION COMMUNICATION TECHNOLOGY ASSISTANT (TWO (2) POSITIONS) – ADVERT NO. 04/ PROM /2026/16

Basic Salary Scale: Kshs. 60,080 – 96,130p.m. (CPSB 06) JOB GROUP 'N'
Allowances as per the SRC Circulars.

Terms of Employment: Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- i. Cumulative service period of twelve (12) years relevant work experience, three (3) of which must have been in the grade of Senior ICT Officer or in a comparable position;
- ii. Diploma in any of the following fields: Computer Science, Information Communications Technology, Information Technology, Computer Engineering, Computer Networking, Software Engineering, Business Information Technology, Data Science, Telecommunications Engineering, Electrical, Electronic Engineering, Cyber Security or equivalent qualification from a recognized institution;
- iii. Professional Certificates in any of the following:-Database Management (Oracle, SQL, DB2 or its equivalent), Information Security (CISSP, Security+, CISA, CISM or its equivalent), Service Support Operations (ITIL, COBIT or its equivalent), Network Administration (CCNA,HCNA, N+, HP or its equivalent), System Administration (MCSE, Linux, Unix or its equivalent), or Software Development (Java, Visual Studio, Python, Oracle, or its equivalent), Data Center and Cloud management (VMware, Certified Data Center Management Professional or its equivalent);
- iv. Certificate in Supervisory Course lasting not less than two (2) weeks from a recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.

Duties and responsibilities;

- i. Implementing ICT policies, strategies, regulations, standards and guidelines;
- ii. Compiling operational reports pertaining to ICT matters for action;
- iii. Assessing performance of ICT infrastructure, software applications and make recommendations;
- iv. Coordinating establishment and monitoring of information and ICT Infrastructure security;
- v. Planning for maintenance of ICT infrastructure, equipment and software applications;

- vi. Monitoring provision of end user support and capacity building;
- vii. Carrying out business analysis and developing user requirements for ICT infrastructure, software, equipment and business solutions;
- viii. Coordinating setting up, testing and administering of ICT systems, databases applications, networks and communication systems;
- ix. Implementing Information security strategies within ICT systems and infrastructure.
- x. Ensuring proper internal controls for ICT assets and related processes to address associated risks;
- xi. Implementing backup solutions and other business continuity strategies
- xii. Making recommendations on reported ICT related issues and incidences;
- xiii. Assessing appropriateness of emerging technologies to the organization business operations and making recommendations; and
- xiv. Developing work plans and performance reporting.

**CHIEF INFORMATION COMMUNICATION TECHNOLOGY ASSISTANT/
SYSTEM ANALYST II (TWO (2) POSITIONS) – ADVERT NO. 04/ PROM
/2026/17**

Basic Salary Scale: Ksh. 52,330- 68,940 p.m. (CPSB 07) JOB GROUP 'M'

Allowances as per the SRC Circulars.

Terms of Employment: Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- i. Cumulative service period of nine (9) years relevant work experience, three (3) of which must have been in the grade of ICT Assistant I or in a comparable position;
- ii. Diploma in any of the following fields: Computer Science, Information Communications Technology, Information Technology, Computer Engineering, Computer Networking, Software Engineering, Business Information Technology, Data Science, Telecommunications Engineering, Electrical, Electronic Engineering, Cyber Security or equivalent

- qualification from a recognized institution;
- iii. Professional Certificates in any of the following:-Database Management (Oracle, SQL, DB2 or its equivalent), Information Security (CISSP, Security+, CISA, CISM or its equivalent), Service Support Operations (ITIL, COBIT or its equivalent), Network Administration (CCNA,HCNA, N+, HP or its equivalent), System Administration (MCSE, Linux, Unix or its equivalent), or Software Development (Java, Visual Studio, Python, Oracle, or its equivalent), Data Center and Cloud management (VMware, Certified Data Center Management Professional or its equivalent);
 - iv. shown merit and ability as reflected in work performance and results.

Duties and responsibilities;

- i. Implementing ICT policies, strategies, regulations, standards and guidelines;
- ii. Generating and compiling operational reports pertaining to ICT matters;
- iii. Supervising the installation, configuration and updating of ICT equipment and software applications.

- iv. Assessing performance of ICT infrastructure, software applications and make recommendations;
- v. Setting up and maintaining information and ICT Infrastructure security;
- vi. Scheduling preventive measures, repairing and maintaining ICT equipment and software applications;
- vii. Providing end user support and capacity building;
- viii. Analyzing user needs to inform development of systems specifications;
- ix. Administering of ICT systems, databases, Applications, networks and communication systems;
- x. Implementing information security management procedures;
- xi. Undertaking risk assessment of ICT assets and related processes;
- xii. Implementing backup solutions and other business continuity strategies;
and

- xiii. Documenting and reporting database related problems and their root causes.

**SENIOR INFORMATION COMMUNICATION TECHNOLOGY OFFICER/
SYSTEM ANALYST III (ONE (1) POSITION) – ADVERT NO. 04/ PROM
/2026/18**

Basic Salary Scale: Ksh. **46,120 - 65,860** p.m. **(CPSB 08) JOB GROUP 'L'**

Allowances as per the SRC Circulars.

Terms of Employment: Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- i. Served for a minimum of three (3) years in the grade of ICT Assistant I or in a comparable position;
- ii. Bachelor of Science degree in any of the following fields: Computer Science, Information Communications Technology, Information Technology, Computer Engineering, Computer Networking, Software Engineering, Business Information Technology, Data Science, Telecommunications Engineering, Electrical and Electronic Engineering, Cyber Security or equivalent qualification from a recognized institution;
- iii. Membership to a relevant professional body where applicable and in good standing; and
- iv. Shown merit and ability as reflected in work performance and results.

Duties and responsibilities

- v. Implementing ICT policies, strategies, regulations, standards and guidelines;
- vi. Generating and compiling operational reports pertaining to ICT matters;
- vii. Supervising the installation, configuration and updating of ICT equipment and software applications;
- viii. Assessing performance of ICT infrastructure, software applications and make recommendations;
- ix. Setting up and maintaining information and ICT Infrastructure security;

- x. Scheduling preventive measures, repairing and maintaining ICT equipment and software applications;
- xi. Providing end user support and capacity building;
- xii. Analyzing user needs to inform development of systems specifications;
- xiii. Administering of ICT systems, databases, Applications, networks and communication systems;
- xiv. Implementing information security management procedures;
- xv. Undertaking risk assessment of ICT assets and related processes;
- xvi. Implementing backup solutions and other business continuity strategies; and
- xvii. Documenting and reporting database related problems and their root causes.

INFORMATION COMMUNICATION TECHNOLOGY OFFICER I/ COMPUTER PROGRAMMER I (ONE (1) POSITION) – ADVERT NO. 04/ PROM /2026/19

Basic Salary Scale: Ksh. 41,420 – 57,230 p.m. (CPSB 09) JOB GROUP 'K'
Allowances as per the SRC Circulars.

Terms of Employment: Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- i. Cumulative service period of six (6) years relevant work experience, three (3) of which must have been in the grade of ICT Assistant II or in a comparable position;
- ii. Diploma in any of the following fields; Computer Science, ICT, IT, Computer Engineering, Computer Networking, Software Engineering, Business IT, Data Science, Telecommunications Engineering, Electrical and Electronics Engineering, Cyber Security or equivalent from a recognized Institution; and
- iii. shown merit and ability as reflected in work performance and results.

Duties and responsibilities;

- i. Verifying ICT operational data for reporting and optimizing performance;

- ii. Installing and configuring ICT systems, databases, Applications, networks, data center services and communication systems;
- iii. Troubleshooting, diagnosing and solving network, software and hardware issues;
- iv. Scheduling preventive measures, repairing and maintaining ICT equipment and software application;
- v. Coordinating ICT help desk services;
- vi. Providing end user support and capacity building;
- vii. Identifying user needs to inform development of system specifications;
- viii. Administering of ICT systems, databases, Applications, networks and communication systems;
- ix. Assisting users with information security management issues and related procedures; and
- x. Implementing ICT-related risk management strategies.

HOW TO APPLY

Qualified officers are required to make applications through <https://recruitment.nakuru.go.ke> . Follow the following steps;

1. Register an account by providing the required information.
2. Login into your portal using email and password you provided above.
3. An OTP (One Time Password) will be sent to your mobile number. Use that code to verify your account.
4. Update your profile with the required details as per the steps provided. Ensure you fill all the mandatory fields.
5. Accept the terms and conditions as provided.
6. Check for the open vacancies. Click apply on the cadre you are qualified for.
7. The job application will be submitted. You can follow the progress on my applications tab.

(No hand delivered applications will be accepted. Also, applications sent through the email address will not be considered).

The applications should be done on or before 11th June, 2026.

The County Government of Nakuru is an equal opportunity employer. The Board and the County Government of Nakuru is committed to **Zero Tolerance to Corruption**. We caution applicants not to fall victim to fraudsters and impersonators who solicit for money with a promise of influencing the outcome. **The Board shall bear no responsibility for any personal loss arising from such unlawful dealings.** Such cases should be reported to the Police and other relevant Law Enforcement Agencies.

Any communication from the County Public Service Board SHALL be through the above address and official cellphone number: **0796848192**.

Canvassing in any form will lead to automatic disqualification. Only shortlisted candidates will be contacted.

**Secretary/CEO
Nakuru County Public Service Board**